

Auburn Garden Club Bylaws

Article I - Name of Club

The name of this club shall be "Auburn Garden Club."

Article II - Objectives

The objectives of this Club shall be to support and stimulate the knowledge of horticulture, flower arranging, native trees, flowers, shrubs, birds and also to contribute to the beauty of home and community. Auburn Garden Club is organized exclusively for charitable, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to, its members, trustees, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in the purpose clause hereof. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of this document, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or corresponding section of any future federal tax code.

Article III - Member Qualifications and Dissolution Clause

Section 1:

A Member pays dues annually, attends meetings regularly, and is willing to assist on committees and to provide refreshments at least once a year. Every member will provide some service to the club each year.

Section 2:

A member shall be exempt from paying dues when he/she reaches the age of 90 or has been a member in good standing for 50 years, whichever comes first.

Section 3:

It is the intent of this Club that in the event of dissolution of this organization, all funds and property, real or otherwise, left in the treasury after all bills have been paid, shall be forwarded to the general Fund of the California Garden Clubs, Inc., of which the Auburn Garden Club of Placer County is a member, provided the California Garden Clubs, Inc., is at that time qualified under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.

Article IV - Officers

The officers of the Club shall be: President, Vice President, Secretary, and Treasurer.

Article V - Nomination and Election

The nominating Committee is appointed by the President at the January Board Meeting. This committee announces the proposed slate of new officers at the March meeting. Election will take place at the April meeting. Official installation will be held at the June meeting. The appointment of the Nominating Committee, the announcement of the proposed slate of new officers, the voting and election of officers, and the official installation of officers may take place in person or virtually.

Article VI - Meetings

The regular meetings of the Club shall be once a month, except July, August and December. These meetings may take place in person or virtually.

Article VII - Terms of Officers

Officers elected at the April meeting shall take their respective offices at the June meeting and serve for one year. Each retiring officer shall present all Club records pertaining to that office to the new officer.

Article VIII - Duties of Officers

Section 1:

The President shall preside at all regular club meetings and all Executive Board meetings, shall be advisor in all units of Club activities and shall appoint the Parliamentarian, Publicity Chair, Historian and all other chairs needed for the functioning of the club. The President is an ex-officio member of all committees except the nominating committee.

Section 2:

The Vice President shall be fully authorized to act in the President's absence and also shall serve as the program chair of the Club.

Section 3:

The Secretary shall keep a permanent record of all meetings of the Club, also the Executive Board Meetings, and shall write all correspondence, invitational or otherwise, as directed by the President. The Secretary shall prepare a duplicate copy of the minutes of all regular and Executive Board meetings to present to the President before the next regular Club meeting convenes.

Section 4:

The Treasurer shall be custodian of all moneys, pay all bills by approval of the Executive Board, shall collect all membership dues, and write receipts for all dues paid. The Treasurer shall pay all

per-capita dues (see Art. XIV sec. 2): forward subscriptions to Golden Gardens (C.G.C.I. Publication); and send to District Headquarters for requested number of "Visions of Beauty", the National Award Flower Arrangement Calendar, file state and federal tax returns, pay club liability insurance (see Article XIV sec. 2), pay CGCI Group Tax Exemption program (GTEP), file Registration Renewal Fee Report (RRF-1 Form), and reconcile monthly bank statements. The membership chair, under the direction and supervision of the treasurer, can collect and deposit all membership dues. The membership chair will provide documentation of all such transactions to the treasurer. The books of the Treasurer shall be audited on or before the October regular meeting by a committee of three (3) including the Treasurer and two (2) Members appointed by the Executive Board at the summer board meeting.

Article IX - Executive Board

Section 1:

The Executive Board is composed of all elected officers, the two (2) immediate Past Presidents, and the following committee chairs: Membership, Plant Sale, Website, Grants, and Publicity.

Section 2:

Five (5) Board Members shall constitute a quorum and include at least 2 officers.

Article X - Amending the Bylaws

Any amendments to the Bylaws of the Club shall first be presented to the Executive Board and, on approval, published in the newsletter and discussed at the next general meeting, and then voted on at the following general meeting. Bylaws amendments will pass by a simple majority of members present at the general meeting where voting takes place.

Article XI - Official Club Year

The fiscal year of this club shall be from July 1 to June 30. The club year is from the 4th Monday of September to the 4th Monday of June.

Article XII - Educational Sections

Educational Sections of the Club may include but are not limited to: Bird Study, Flower Arranging, Garden Therapy, Horticulture, Youth Gardeners, Propagation and Edible gardening.

Article XIV - Dues and Financing

Section 1:

The amount of annual dues is set by a vote of the Membership. Annual dues are payable in March, or at application of Membership. The amount for dues must meet the approval of the Executive Board, be published in the newsletter and pass by a majority Membership vote at the next general meeting.

For new members' dues payments received after January 1st will be extended to include the following fiscal year.

Section 2:

The Club Treasurer sends per capita fees to the Golden Foothills District, the California Garden Clubs, Inc., and the National Garden Clubs, Inc. and pays per capita premiums for Club liability insurance. The Auburn Garden Club retains the balance of each member's dues.

Section 3:

The Club Treasurer shall prepare an annual budget to be approved by the Executive Board. Any expenditure over \$100.00 not listed in the budget must be approved by the Executive Board.

Section 4:

New Membership dues may be accepted and registered with the State Financial Treasurer and District Treasurer quarterly as due.

Section 5:

Members who wish their names in the annual Club Yearbook must pay their dues before July 15.

Section 6:

The President and Vice President and as many additional delegates as the Club is entitled to send, may be official delegates to the State Annual Convention of California Garden Clubs, Inc. Monetary support may be allotted as the budget allows.

Article XV - Parliamentary Authority

The current edition of "Robert's Rules of Order" newly revised, shall be the authority on all questions of parliamentary law, unless in conflict with the laws of the State of California.

*Bylaws revised March 26, 2018
Articles V and VI revised May 24, 2021
Article IX amended September 27, 2021*