

APPLICATION
AUBURN GARDEN CLUB GRANTS PROGRAM
2009

Applications must be typewritten or printed clearly. You may duplicate the application form using a standard word processing program, but retain the original format.

Name of Project: _____

Estimated Budget of Project: \$_____ Amount requested from AGC: \$ _____

Organization Name: _____

Organization Address: _____

Is this a nonprofit organization? Yes ___ No ___ If not, please specify _____

Nonprofit organization's EIN number, if applicable: _____

Address of project, if different from address above: _____

Grant Contact: _____ Title: _____

Phone number for Grant Contact Person: _____

Fax Number _____ E-mail address: _____

Check to be made payable to: _____

(Checks cannot be made payable to an individual)

Address for Grant Check _____

Anticipated date of completion of funded portion of grant project: _____

Please categorize your organization by checking off the space next to one of the choices below:

Community Garden

Social Service Agency

Garden Club

Environmental Center

Community Center

Public Garden/Arboretum

Educational:

High School Middle School Elementary School Preschool College

Other: Please indicate _____

How did you hear about the AGC Grants Program? _____

Has your organization applied for an AGC grant before? ___ If yes, when? _____

Please answer the following, using no more than 2 (two) typed pages in a standard 12 point font.

1. What are the goals of your project? What will you do? Is it new or ongoing?"
2. What is the group to be served by the project?
3. Describe everyone involved in the project. Who has the expertise to guide the project?
4. Describe what work has already been done toward implementing this project and what plans you have for its sustainability. If possible, include a time line for the project.
5. General outline for funding history and plans. Use budget form for specifics.
6. How will you measure the effectiveness of your project?

**AUBURN GARDEN CLUB GRANTS PROGRAM
2009**

Budget and Funding Sources (Use attachment for specified materials, as needed.)

Budget Category (e.g. 3yd bark mulch)	Amount Requested From AGC	Amount Requested From Other Sources	Total of Combined Requests
Garden Materials			
Plants			
Landscaping			
Materials			
Written Materials			
Other			

Note: To be considered, each grant application must be reviewed and signed by the organizations principal administrator and the project contact person.

I have reviewed this completed two page application in its entirety and assume responsibility for the expenditure of any funding received from the Auburn Garden Club.

Signature of Grant Contact _____ Date _____

Signature of organization administrator _____ Date _____

Printed Name _____ Title _____

AUBURN GARDEN CLUB GRANTS PROGRAM 2009

How to Apply:

1. Please read all instructions carefully. All applications must be typewritten. You may duplicate the application form using your own word processing program, but please do not reformat or add additional information. PLEASE DO NOT INCLUDE A COVER LETTER WITH YOUR APPLICATION.
2. Complete all parts of pages 1 and 2 of this application.
3. You may submit up to 2 (two) pages of attachments with the application to support your proposal. These may include color photos (good quality photocopies OK), with captions; garden plans; or other written materials concerning the proposal. All attachments should fit within a standard page format of 8.5" x 11" (if possible). No loose photos, please. Attachments should accompany each copy of the application and cannot be returned.
4. Applicants should send 2 (two) copies of the application (including copies of attachments to the AGC (see address below) postmarked by Faxed or electronically transmitted material cannot be accepted.
5. Applications must be postmarked not later than April 15, 2009. Notification will be sent not Later than May 15, 2009.
6. Grantees are required to submit a report of project accomplishments at the conclusion of the grant. Reporting form will accompany check.

Please complete the two-page application and return to the AGC Grants Program Committee.

Send completed application to:

AGC Scholarship/Grants Chairman
Kathryn Chamblin
2845 Christian Valley Road
Auburn, CA 95602
Phone: (530) 878-3653
Email: auburn.garden.club@hotmail.com